

Appendix 5

Role Profile –RHA Regional Council Member

About Us

The RHA is a member-led trade association which has been supporting people and businesses in the road transport industry since 1945. We offer a voice for our members to work with governments, policy makers, and local authorities across the UK on the issues most important to them. We campaign on a breadth of priorities including changes to legislation, rising fuel costs, better roadside facilities, and the transition to a Net Zero transport system.

Our 8,500 members range from hauliers to coach and van operators, and we offer them access to technical and professional services to help them comply with industry regulations and assist them in running their businesses efficiently. This also includes a wide range of accredited training programmes to help firms develop their teams and operations. We champion the highest standards in our industry and work hard to be the go-to organisation for driving business on our roads.

The Role

As a Regional Council representative, you are responsible for representing the interests of our members within a specific region. You need to have the ability to engage with the wider membership and a commitment to voicing concerns/views of the membership.

1. Representation

- You must be a member of the RHA as defined in the Articles of Association.
- To act as the primary advocate for RHA members within your designated region.
- Where time permits, use your relationships with local government officials, regulatory bodies, and other relevant stakeholders in your region to represent the industry and RHA Members when requested to do so by the RHA.
- Attend regional council meetings and RHA events to provide input on industry related matters.
- Each Regional Council member shall attend a minimum of four meetings in a year, with the exception of the Scotland & NI members who are expected to attend 3. Failing to meet this minimum attendance will be investigated by the Regional Chairperson and may be deemed as resignation from the Council.
- For any Regional Council member that is appointed Vice Chairperson, they will be required to stand in for the Regional Council Chairperson in their absence and will be expected to chair the meeting at least once in their term as Vice Chairperson (please see Regional Chairperson Role Profile).

2. Member Engagement

- Establish and maintain strong relationships with RHA members within the region.
- Listen to members' concerns, needs, and feedback and relay this information back to the Regional Council

3. Local Policies

- Monitor legislative and regulatory developments at regional level that may impact the industry and assess the potential impact on the RHA and its members.

4. Communication

- When requested to by the RHA and where time allows, to serve as a spokesperson for the RHA in your region on topics you feel are within your knowledge, providing media interviews and statements where necessary. The RHA media team will support you with any such requests.
- The Declarations of Interest form at Appendix one must be completed prior to appointment

Key Skills and Requirements

The RHA Regional Council member will demonstrate the following qualities and experience:

- Relevant and current business experience in an organisation
- Knowledge of the haulage industry and/or the coach/van sectors and the key challenges
- Passion for the organisation and the industry
- Commitment to the RHA Code of Conduct (Appendix B)

Duration

Regional Council Members are appointed for an initial term of three years. Appointments are subject to the provisions of the Articles of Association.

Appendix A – Declarations of Interests Form

Name:

Date appointed to Regional Council member role:

I give notice that I have set out below my interests under the appropriate heading and have put 'none' where I have no such interests.

Please list the dates in which these interests arose and/or ceased

Employment, office, trade, profession or vocation:

Employment, office, trade, profession or vocation of spouse or partner:

Substantial interests in trading companies:

Contracts with the RHA held by self, spouse/partner or any company mentioned above:

Name of any body, charity, association or organisation which operates in the locality of the RHA of which you or your spouse/partner are a member or officer (Do not list those with no specific local connections unless you consider that they are likely to have dealings with the RHA):

Details of any role you hold in any other organisation:

Signed.....

Date.....

Role Profile –RHA Regional Council Chairperson

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The Chairperson Role

As a Regional Council Chairperson, you are responsible for leading the Regional Council meetings in your region whilst ensuring that the Council represents the interests of our members. You need to have the ability to engage with the wider membership and a commitment to allowing voices concerns/views of the membership to be heard. Other key aspects of the role are as follows:-

- to lead the Regional Council meetings, set its agenda and ensure that it is an effective meeting
- to promote a culture of openness and debate
- Lead the approval of guests and the co-opting process
- Liaising with the RHA Membership Director and/or Regional Operations Manager as required
- Approve any spending from the regional social fund (where there is one)
- Managing attendance of Regional Council members at Regional Council meetings in line with the rules of the RHA
- Managing and driving the action log
- Lead on the consideration of new members when the list is received.

The Regional Council Representative Role

The normal role profile for Regional Council Representatives is also applicable to you.

5. Representation

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- To act as the primary advocate for RHA members within your designated region.
- Where time permits, use your relationships with local government officials, regulatory bodies, and other relevant stakeholders in your region to represent the industry and RHA Members when requested to do so by the RHA.
- Attend regional council meetings and RHA events to provide input on industry related matters.

- Each Regional Council member shall attend a minimum of four meetings in a year, with the exception of the Scotland & NI members who are expected to attend 3. Failing to meet this minimum attendance will be investigated by the Governance Committee and may be deemed as resignation from the Council.

6. Member Engagement

- Establish and maintain strong relationships with RHA members within the region.
- Listen to members' concerns, needs, and feedback and relay this information back to the Regional Council

7. Local Policies

- Monitor legislative and regulatory developments at regional level that may impact the industry and assess the potential impact on the RHA and its members.

8. Communication

- When requested to by the RHA and where time allows, to serve as a spokesperson for the RHA in your region on topics you feel are within your knowledge, providing media interviews and statements where necessary. The RHA media team will support you with any such requests.
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Duration

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Appendix A – Declarations of Interests Form

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Details of any role you hold in any other organisation:

Signed.....

Date.....